College Curriculum Review Committee

Meeting Minutes

November 6, 2013

Members Present: C. Benton; R. Casella; L. Czirr; R. Grantham; E. Gravani; T. Hanford; J. Hartsock; I. Jordak; K. Sayers-Walker;

J. Swartwood; A. Thomas; C. Van Der Karr; B. Wilson

Members Absent: D. Bacigalupi; J. O’Callaghan; C. Schubert

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| **Topic** | **Comments** | **Action** |
| **Minutes** | The minutes from September 25 were approved | **Approved** |
| **Old Business** | The Communication Disorders and Sciences program alteration remains tabled. | **CDS Program Tabled** |
| **New Business** |  |  |
| 1. Alteration of Existing Course  LIT 371 – Teaching Reading and Elementary School Reading and Language Arts I | C. Benton made a motion to recommend; seconded by B. Wilson. Unanimous. It was suggested to contact the department to correct the typo on the course outline that was submitted with the proposal. | **Passed** |
| 2. New Course Proposal  POL 400 – Seminar in U.S. Democracy | There was discussion by the committee that the 100 prerequisite seems too low. Other similar courses indicate other prerequisites with department approval. After discussion the committee was satisfied with the proposal as submitted. R. Grantham made a motion to recommend; seconded by C. Van Der Karr. Unanimous. | **Passed** |
| 3. Alteration of Existing Program  B.A. Political Science | B. Wilson made a motion to recommend; seconded by K. Sayers-Walker. Unanimous. | **Passed** |
| 4. Total Credits for Degree | C. Van Der Karr planned to discuss this item at today’s meeting, however based on further conversations with SUNY, the total credits earned for a degree has to remain the same as what was originally submitted and approved by SED. Any changes to credits earned must go through an official program alteration process at the campus level, for forwarding to SUNY and SED for approval. |  |
| **Meeting Adjournment** | With no further business, the meeting was adjourned at 4:00 p.m. | **Adjourned** |

Submitted by Pam Schroeder

Approved 12/4/2013