

Education Policy Committee Meeting Minutes

DATE: October 21, 2022

Faculty/Staff Members: Sonya Comins, Eric Edlund, Margaret Gichuru, Christina Knopf, Jennifer Moore, Jason Parks, Abby Thomas, Jeff Walkuski, Chris Widdall

Student Members: none

Ex-Officio Members: Andrea Robinson-Kuretich, Carol Van Der Karr

Guests: Nancy Diller

Members Absent: Jeff Walkuski

Topic	Comments/Discussion	Action
Approval of prior minutes		Minutes reviewed and approved
General discussion		
Old business	<p>Residency requirements for concentrations</p> <ul style="list-style-type: none">• Discussed the reason why departments/schools may need to have special residency requirements (e.g. for licensure). The existing policy statement about schools being able to create additional requirements seems appropriate.• Discussion of the proposed modifications, with feedback from Andrea Lachance.• More or less decided to go with the former version, with some minor editing to language. <p>Withdrawal from a course following/during an AGT process</p> <ul style="list-style-type: none">• General agreement that instructor approval is an essential part of the withdrawal process. That is,	EPC agreed to move forward with this statement. Nancy will finalize the statement and send to Eric so that it can go out for vetting.

	<p>instructors should continue to have the authority to deny a request to withdraw.</p> <ul style="list-style-type: none"> • However, if they have done so it would be to everyone's benefit to have an explanation of the denial. • There is no space for an explanation on the paper forms, though there is a space for this in the electronic forms that are sent out over email. • The paper forms should be updated to allow for this. • An additional statement could be added to state that exceptions to the policy (coming from the level of Provost/Dean/Associate Dean) should be done in consultation with the instructor. 	
New business		
Adjourned		Meeting adjourned at: 11:10 AM
	Respectfully submitted by Eric Edlund, 11-4-2022	

Note on file naming convention: Please save these minutes as **EPC-minutes-<year>-<month>-<day>.docx** so that they will be automatically ordered in the file folders. For example, if a meeting took place on April 1, 2021 then the file name would be **EPC-minutes-2021-04-01.docx**.