

Education Policy Committee Meeting Minutes

DATE: September 8, 2023

Faculty/Staff Members: Ryan Davis, Eric Edlund, Margaret Gichuru, Christina Knopf, Jason Parks, Abby Thomas, Jeff Walkuski, Chris Widdall

Student Members: none

Ex-Officio Members: Carol Van Der Karr, Jennifer Martin Tse

Guests: Nancy Diller

Members Absent: Carol Van Der Karr, Jennifer Martin Tse

Topic	Comments/Discussion	Action
Approval of minutes	Review of final minutes from Spring 2023 Changes to confirm vetting document clarity.	Approved with change Chris W. Second Jason.
General discussion/announcements	Eric noted that we have two members that have changed. We have a new member Ryan Davis and we lost the library member, will be looking for a new representative for that area and we are in need of student representatives.	
Old business	Eric, went over the prioritization list for the for EPC to begin our year and decide what we want to move forward with.	Possible Combined UG/G programs to get that ready for vetting, Next item Credit Limits for visiting students but they need to meet with GFC and then should be ready to go with our group, Definition of Concentration specifically optional concentration – question was how many credits could overlap, so this was more about overlap of concentration and major courses. Chris noted that maybe the language to the handbook needs to be just identifying that the program is the owner of the concentration content and that is where the student will find clarity.

		<p>INC Grade policy/procedure – Registrar office update.</p> <p>Review of Governance – just look at our policy and see if there is any changes.</p> <p>Look at attendance policy and snow may want to move this up.</p> <p>Eliminating Finals Week – look at all vetting document and begin this process again.</p>
	Started with the Combined Bachelor/Master Program taking 500 level courses.	<p>Nancy reviewed the purpose of the policy and why they needed to clarify how courses can be used and combined as needed by programs. There was some conversation on how the combined programs and how double dipping is different and unique.</p> <p>There was a lot of conversation.</p> <p>Jason made a motion to send for Vetting and Christina seconded</p> <p>Unanimous approval to send the proposal out for vetting</p>
New business	Chris asked about being able to take more than two courses during summer session. Would like to look at this.	
Adjourned		Meeting adjourned at: 11:05 AM
	Respectfully submitted by Chris Widdall, Sept. 8, 2023	

Note on file naming convention: Please save these minutes as **EPC-minutes-<year>-<month>-<day>.docx** so that they will be automatically ordered in the file folders. For example, if a meeting took place on April 1, 2021 then the file name would be **EPC-minutes-2021-04-01.docx**.