

Education Policy Committee Meeting Minutes

DATE: 2/16/24

Faculty/Staff Members: Karen Dafoe, Ryan Davis, Eric Edlund, Margaret Gichuru, Jason Parks, Abby Thomas, Jeff Walkuski, Chris Widdall, Jason Parks

Student Members: none

Ex-Officio Members: Carol Van Der Karr, Jennifer Martin Tse

Guests: Nancy Diller

Members Absent: Cristina Knopf

Topic	Comments/Discussion	Action
Approval of minutes	Minutes from 2/2/24 reviewed	Minutes approved
General discussion/announcements	Maryrose (student member) will no longer be able to participate due to a conflict with courses	
Old business	<ul style="list-style-type: none"> • Final exam period/attendance/ weather related/unexpected closures survey- Being sent out next week. <ul style="list-style-type: none"> ○ Subgroups created for each • Proposal on credit limit for non-degree learners introduced at faculty senate • Review feedback-course withdrawals <ul style="list-style-type: none"> ○ Vetting comments-Discussed process, faculty signatures on WD forms-consequences ○ Email from Ross Borden ○ Email from Kevin Sheets • Review of Governance <ul style="list-style-type: none"> ○ Submitted 	<ul style="list-style-type: none"> • Review of Withdrawals- Need examination on process, tiers of process to violations, education to departments on AGT process (documentation of violations). Need to clarify AGT charge will continue through the WD and outcome will be in student record. Edits made to document based on feedback. • Motion to send the Steering Committee (Seconded), Motion Approved.

New business	<ul style="list-style-type: none"> • New projects for Spring <ul style="list-style-type: none"> ○ Prior learning assessment, upcoming ○ Incomplete grade policy, returning • Advice on AGT process for navigation (Tabled) 	
	<p>Working groups:</p> <ul style="list-style-type: none"> • Final exams: Jeff, Margaret, Jason • Attendance: Abby, Jennifer, Karen • Emergency closure: Chris, Ryan, Eric 	
Adjourned		Meeting adjourned at: 10: 57 AM
	Respectfully submitted by <Ryan Davis>, <2/16/2024>	

Note on file naming convention: Please save these minutes as **EPC-minutes-<year>-<month>-<day>.docx** so that they will be automatically ordered in the file folders. For example, if a meeting took place on April 1, 2021 then the file name would be **EPC-minutes-2021-04-01.docx**.