Faculty Matrix Tool for Generative AI Policies

As we encourage students to ask clarifying questions about Generative AI (GenAI)—that is, if it is allowed in our courses and, if so, to what extent—the following matrix is meant to help us develop course policies about GenAI and prepare for some of those student questions.

Reading & Researching	Allowable/ Prohibited/ Mixed Use?	Why?
-Is it allowable to use GenAI to explain keywords or concepts?		
-Is it allowable to use GenAI to summarize a text?		
-Is it allowable to use GenAI to paraphrase a text?		
-Is it allowable to use GenAI to suggest keywords, journals, scholars in a field, or a school of thought?		

Understanding an Assignment Prompt	Allowable/ Prohibited/ Mixed Use?	Why?
-Is it allowable to use GenAI to summarize, paraphrase, or explain an assignment prompt?		
-Is it allowable to ask GenAI questions about discipline or genre in an assignment?		
-Is it allowable to ask GenAI to create a model text or explain how to create parts of an assignment (e.g. a literature review)?		

Outlining & Drafting	Allowable/ Prohibited/ Mixed Use?	Why?
-Is it allowable to use GenAI to brainstorm ideas before starting to write?		
-Is it allowable to generate an outline using GenAI?		
-Is it allowable to generate the first draft of an assignment using GenAI?		
-If it is allowable to use GenAI throughout drafting, are there requirements for citing GenAI?		

Should citing take place through sentence-level citations, a disclosure statement, or both?		
-Are there models for the requirements for citing?		
-If the same prompt can generate a different response, should all prompts and responses be saved as an addendum to a piece of writing?		

Revising and/or Editing	Allowable/ Prohibited/ Mixed Use?	Why?
-Is it allowable to use GenAI to obtain suggestions for organization, structure, or content of an existing draft?		
-Is it allowable to use GenAI to identify sentence-level suggestions or corrections?		

Other Cases of Composing	Allowable/ Prohibited/ Mixed Use?	Why?
-Is it allowable to use GenAI for computational or research practices? (e.g. assignments involving calculations, formulas, or statistics?)		
-Is GenAI allowable in visual or multimodal forms, such as for generating images, audio, or video?		

Some additional resources for "citations" may include the following:

https://libguides.brown.edu/c.php?g=1338928&p=9868287

https://guides.nyu.edu/data/ai-citations

A disclosure statement could involve the following:

I acknowledge the use of [specific GenAI system] to [explain specific function(s)]. The prompts used included the following: [list prompts]. I used the output generated from these prompts to [explain use].