

Delayed Certification

TEACH Recommendations, Regulations and Requirements

In general, students are advised to pursue their college recommendation (institutional recommendation) for certification via the [TEACH Authorization Form](#) at the point of degree conferral. Certification eligibility after a delay may vary depending on the degree completion timeframe, the type of certification (initial versus professional), the program pursued and the requirements for specific programs or areas of interest. In addition, regular changes to NYS regulations and certification requirements can have a significant impact on eligibility should a candidate not be certified prior to the implementation of new requirements.

When delaying certification or a college recommendation, students may be required to complete additional requirements including but not limited to exams, workshops, or additional coursework, leading to the potential to pursue individual certification pathways or pay individual fees.

The following is a summary of New York State requirements that have been added to most programs, and the implementation date. Some existing requirements have been revised, in addition to new requirements. If a student completed the degree prior to an implementation date, they may be required to complete the requirement to be recommended by the College. This list may not be exhaustive, and requirements will vary by content area. Students must be able to provide documentation verifying the completion of requirements in all cases.

Requirement	Description	Requirement Implementation
Workshop: Child Abuse Identification Workshop	Education Law requires teacher education candidates to provide documentation of having completed coursework or training regarding the identification and reporting of child abuse and maltreatment.	September 1990
Workshop: School Violence Intervention and Prevention	Education Law and the Safe Schools Against Violence in Education (SAVE) Act requires teacher education candidates to provide documentation of having completed coursework or training regarding the school violence prevention and intervention.	May 2001
Fingerprinting and Criminal Background Check	All fingerprinting required by the Education Department for certification or employment in schools must be scheduled with MorphoTrust/IDEMIA.	July 2007 / MorphoTrust Process Effective 2017

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Students With Disabilities Required Coursework	Candidates must pursue a course focused on developing an understanding the needs of students with disabilities, including at least three semester hours of study for teachers to develop the skills necessary to provide instruction that will promote the participation and progress of students with disabilities in the general education curriculum.	April 2011
Workshop: Dignity for All Students Act (DASA)	Under the regulations of the Dignity for all Students Act (DASA) this training is needed so that professionals meet the Commissioner's Regulations for anyone applying for an administrative or supervisory service, classroom teaching service or school service certificate or license on or after January 1, 2014.	January 2014
Educating All Students Test (EAS)	New York State requires a series of examinations for certification. The tests measure knowledge and skills in the liberal arts and sciences, in teaching theory and practice, and in the content area of the certificate title.	May 2014
Content Specialty Test (CST)	The Content Specialty Test is a component of the New York State Teacher Certification Examinations (NYSTCE). Offered in specific subjects, the CST typically consists of multiple-choice questions and a written assignment.	Revised May 2014

Graduated Less Than 5 Years Ago

Students should contact Student Registration and Record Services first.

Students who have more recently graduated, are advised to contact Student Registration and Record Services to determine if they can be recommended with their existing coursework and workshops.

Graduated Five Years Ago Through 2005

Students should contact the Associate Dean for their school first.

Students graduating 5 or more years ago, but after 2004, must contact the Associate Dean for their school for assistance with regulations and local requirements. Because a significant amount of time has passed since the graduation date, additional coursework and/or requirements may need to be completed. The associate dean and academic department will determine if a recommendation can be made based on SUNY policy, College policy and state regulations. Various factors, including the age and alignment of completed coursework, may be taken into account. The Associate dean and academic department will notify the student and the SRRS of the outcome. If a recommendation can be made the SRRS will make the recommendation via the TEACH system. All required documentation, attributes and indicators will be added to the student record.

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Graduated in 2004 or Earlier

Students should contact Career Services first.

If a student received a degree prior to May 2004, they will be required to pursue an individual pathway due to the age of coursework and the significant change in requirements and programs.

Important Additional Information

- SUNY Cortland provides a recommendation based on completed requirements where the student has met NYS requirements and all College requirements. The State of New York issues certificates and makes a final determination. The Office of Teaching Initiatives (OTI) may need additional information or may have additional steps to complete.
- Students who have delayed their recommendation or certification are encouraged to contact OTI.
URL: <http://www.highered.nysed.gov/tcert/contact.html>
- Students pursuing individual/alternative pathways may also contact their Regional Certification Office. Many BOCES Regional Certification Offices (RCOs) evaluate Classroom Teacher, Pupil Personnel Services, Teaching Assistants and Coaching applications, and many are open to the public for assistance. Because BOCES services differ, students are encouraged to call their local BOCES campus for information.
URL: <http://www.highered.nysed.gov/tcert/certificate/regionalcenters.html>